

Procurement Call Actions: 2nd May 2018

Attendees

<p>Melanie Hingorani: UKOA Chair/Moorfields Eye Hospital; Kath Ibbotson, Khalid Shihadah: North of England Commercial Procurement Collaborative Susmito Biswas: Manchester Royal Eye Hospital Nick Hall: Addenbrookes Hospital Helen Rolle & Pat Wallace: Leeds teaching Hospitals NHS Trust</p>	<p>Robin Hamilton: Moorfields Eye Hospital Margaret Anne Gray: Newcastle Upon Tyne Hospital Rachel Ormshaw: Bolton NHS Trust Nicola Harris: GIRFT Ophthalmology Allison Beal & Gill Salter: UKOA</p>
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Procurement group	John and Khalid to provide an action plan for the next steps on the Alliance Procurement Project by w/c 1/1. John advised this will now be completed by end of next week 26/01	John/Khalid	26-Jan		Completed
	Khalid and Kath to provide detail of the broad content of the email which will go to Alliance members Heads of Procurement; will forward w/c 1 January 2018. MH and AB will revisit the content to simplify and send for approval. List of procurement leads received and will issue emails. Ensure NHS Supply chain to the list of working team involved on the email. Add a note in to the effect that if they had any significant procurement on the horizon to let us know. - awaiting John W to confirm availability for meeting in Feb.	MH/AB/AO			In progress
	Allison to send an email to all Alliance members ASAP informing them that we will be emailing their procurement leads with (detail to be provided). Include the one pager on the new procurement model from Khalid, and ask for volunteers for an Alliance clinicians working group; - AB will reissue to group to review	AB	22-Jan		To commence
	Allison to set up a face to face for the Alliance Project Group (us) for February - Khalid and Kath to provide dates of dates they will be in London in February - to be advised - booked on for 21/02 - attempting to book a room via Mohammed at same venue as NCIP board meeting - no reply as of 31/01 - GS to chase.	GS/AB	19-Jan		In progress
	Melanie to work up best practice cataract and intravitreal packs for MEH tender - update given as to docs shared for 18/01 call - DC suggested this moves to a national roll out once established at Moorfields. In progress.	MH			In progress
	Identify a group of clinicians to review intravitreal packs.	MH			To commence